

The Town of Taylor  
Minutes of the Mayor and Board of Aldermen  
Regular Monthly Meeting  
September 6, 2011

Be it remembered that the Mayor and Board of Aldermen of the Town of Taylor, Mississippi, met in a Regular Meeting at the Town Hall on this the first Tuesday, the sixth day of September, 2011, at 7:00 p.m., with the following officers and members present, constituting a legal quorum to-wit:

Mayor Jim Hamilton, Alderman Lyn Roberts, Alderman Betty Kisner, Alderman Courtney Nichols and Clerk Lisa Harrison. Alderman Pete Brummett and Alderman Tim Bridges were absent.

Also in attendance was Mr. Fel Salmon.

The meeting was called to order by Mayor Hamilton, and the following business was had and done to-wit:

Adopt Agenda:

Alderman Nichols made a motion to adopt the meeting agenda; motion was seconded by Alderman Roberts and passed unanimously.

Approve August 2, 2011, Meeting Minutes:

Upon motion of Alderman Kisner, duly seconded by Alderman Nichols, and passed unanimously; it was ordered that the minutes for the August 2, 2011, meeting be approved.

Approve August 30, 2011, Recessed Meeting Minutes:

Upon motion of Alderman Roberts, duly seconded by Alderman Kisner, and passed unanimously; it was ordered that the minutes for the August 30, 2011, recessed meeting be approved.

Approve September 6, 2011, Claims Docket:

Alderman Roberts made a motion duly seconded by Alderman Nichols and passed unanimously; it was ordered that the Docket of Claims dated September 6, 2011, be approved.

Old Business:

a. Mule Wagon Rides by Mr. Fel Salmon and Lynn Callahan

Mr. Fel Salmon appeared before the Board to ask for approval to operate a mule wagon ride from Taylor Grocery, through Plein Air, and back to Taylor Grocery. Mr. Salmon stated that he would have safety reflectors on the wagons, his sons would be the drivers, he would carry insurance, and his hours of operation would coincide with Taylor Grocery's evening hours.

*Mayor Hamilton:* Have you spoken to Lynn Hewlett at Taylor Grocery or MDOT for permission to park the wagons?

*Mr. Salmon:* No.

*Alderman Kisner:* What about cleanup of manure and trash?

*Mr. Salmon:* Drivers will provide cleanup.

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*Alderman Roberts:* I have serious safety concerns about the operation of a mule wagon ride after dark with speeding motorists.

*Alderman Kisner:* Expressed safety concerns about unattended children around the mules.

*Mr. Salmon:* What if the wagons had lights?

*Alderman Roberts:* Still not sure it would be safe. Maybe it would be viable in summer.

*Mr. Salmon:* It wouldn't be worthwhile if rides can't be offered at twilight and continuing into dark.

*Alderman Nichols:* I'm concerned about safety, traffic and manure. Mules could easily be spooked by neighborhood dogs or children. And the Homeowners' Association would have to approve access at Plein Air.

*Mayor Hamilton:* You would need to obtain permission from Lynn Hewlett, MDOT and the Plein Air Homeowners' Association.

*Alderman Kisner:* You would also need to study local traffic before starting. And I'm not sure how much business you would have.

*Mr. Salmon:* Well, you've almost talked me out of it. I wasn't aware of how much traffic was in Taylor. Last thing I would want is for someone to be hurt. The money is not worth it.

Mr. Salmon ceased his presentation at this time. No action was taken by the Board.

b. Road Maintenance Agreement

Will be removed from the agenda until after the first of next year, when the new Lafayette County Supervisors take office.

c. Update Village Ordinances

Remove from agenda at this time.

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New Business:

a. Approve 2011/2012 Budget

The only changes from the Budget Hearing are an updated actual balance reflecting tonight's Claims Docket, spelling corrections, and the addition of a line item for the telephone bills, which had mistakenly been removed. Motion was made by Alderman Kisner to approve the 2011/2012 Budget; motion was seconded by Alderman Nichols and passed unanimously.

**TAYLOR, MISSISSIPPI**

**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**

**For the Fiscal Year Ended September 30, 2012**

**REVENUES**

Licenses and Permits	\$	3,000.00
Intergovernmental Revenues:		
State Sales Tax	\$	25,000.00
Property Tax- Real Estate	\$	13,800.00
Property Tax- Automobiles	\$	1,500.00
Interest on Delinquent Taxes	\$	200.00
Homestead Reimbursement	\$	1,500.00
Municipal Aid	\$	1,000.00
Privilege Licenses	\$	300.00
Franchise Tax	\$	9,000.00
TVA	\$	3,200.00
Non-Revenue Receipts		
Interest income	\$	30.00
Total receipts	\$	58,530.00
Beginning Cash and Investment Balance	\$	51,786.35
<b>TOTAL FROM ALL SOURCES</b>	\$	<b>110,316.35</b>

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**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**

**DISBURSEMENTS**

Board of Aldermen		
Professional Services-Legal	\$	1,400.00
Contractual Services - Insurance	\$	2,400.00
Executive		
Contractual Services - Insurance	\$	100.00
Elections		
Personnel Services		
Per Diem	\$	510.00
Travel	\$	100.00
Advertising	\$	100.00
Financial Administration		
Clerk's Salary	\$	4,800.00
Employee Benefits	\$	370.00
Unemployment	\$	96.00
Travel	\$	300.00
Training	\$	320.00
Professional Services - Audit	\$	400.00
Professional Services - Bank Fees	\$	25.00
Insurance	\$	175.00
Office Supplies	\$	500.00
Advertising	\$	100.00

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**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**

General Government

Telephone and ISP	\$	1,600.00
Utilities - City Hall	\$	1,500.00
Postage and Box Rent	\$	250.00
Website Design and Maintenance	\$	600.00
MML Dues	\$	400.00
Building and Grounds Maintenance		
Supplies	\$	1,000.00
Contractual Services	\$	3,500.00
Salaries	\$	960.00
Employee Benefits	\$	75.00
Unemployment	\$	20.00
Insurance	\$	900.00
Office Furniture & Equipment	\$	1,500.00
Special Events	\$	200.00

Planning and Zoning

Assistant Director's Salary	\$	1,800.00
Employee Benefits	\$	140.00
Unemployment	\$	36.00
Professional Service	\$	3,500.00
Travel	\$	600.00
Office Supplies	\$	500.00
Advertising	\$	500.00

Public Works Department

Street Maintenance		
Contractual Service - Mowing	\$	3,900.00
Utilities - Street Lights	\$	7,500.00
Street Signs	\$	1,000.00
Capital Improvements		
Sidewalks & Storm water drainage	\$	10,000.00
Equipment purchase	\$	1,500.00
Purchase Land	\$	10,000.00

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**BUDGET OF ESTIMATED REVENUES AND EXPENDITURES**

Street Cleaning		
Salaries	\$	5,400.00
Employee Benefits	\$	450.00
Unemployment	\$	108.00
Supplies	\$	500.00
Equipment repair & maintenance	\$	3,400.00
Waste Disposal	\$	1,044.00
 Recreation Department		
Park Maintenance		
Contractual Services	\$	300.00
Salaries	\$	780.00
Employee Benefits	\$	65.00
Unemployment	\$	16.00
 Economic Development		
Advertising Municipal Resources	\$	250.00
 Total Disbursements	\$	77,490.00
 Ending Cash and Investment Balance	\$	32,826.35
 <b>TOTAL DISBURSEMENTS &amp; ENDING BALANCE</b>	<b>\$</b>	<b>110,316.35</b>

b. Discuss pay raise for Richard Manning

Mayor Hamilton suggested raising Richard Manning's pay from \$10/hour to \$12/hour. Board must vote on the pay raise. However Alderman Kisner, Richard's aunt, must recuse herself from the vote. For quorum to be met, the vote will have to be postponed to next month's meeting.

c. Discussion of solid waste interlocal agreement

The Mississippi Code says we have to provide trash service for Taylor residents. If the municipality doesn't do it, there must be a service agreement with an outside contractor to provide the service. Therefore, we need to have a formal agreement with Lafayette County Solid Waste on record.

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d. Discussion of establishing a municipal court

The Justice court cannot enforce our municipal ordinances. We have to have our own court to enforce ordinances, including the zoning ordinance. The Sheriff can only enforce county ordinances, not our municipal ordinances. We need to appoint a judge who is an attorney and lives in Lafayette County. A prosecuting attorney, a marshal/chief of police, and a court clerk are also required. Court Clerk services are to be provided by the municipal clerk. Mayor Hamilton briefly spoke to Bill Sloan and thinks he can be our prosecuting attorney as well as the attorney for the Board. Mayor Hamilton also spoke to Bob Barber about an attorney who assisted Walls, MS, in the setup of their municipal court. Mayor Hamilton will research the issue further.

e. Discussion of domain name

As a municipality, we have to have a .gov website in order for it to be an official governmental website. Clerk Harrison will talk to website designers. Motion was made by Alderman Roberts to change websites, if cost is within the budget; motion was seconded by Alderman Nichols and passed unanimously.

Public Comment:

None.

Mayor's Report:

a. Board Policy Manual, etc.

We need to develop a Board Policy Manual, a Records Retention Schedule, a Public Building Use Policy, and Rules of Conduct for Public Meetings.

b. Time for fiscal year closeout

It is time for the fiscal year close out. Clerk Harrison will be preparing for the yearly audit, etc.

There being no further business, the meeting was recessed until the next meeting, scheduled for Tuesday, October 4, 2011, at 7:00 p.m.

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Jim Hamilton, Mayor

Seal

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Lisa Harrison, Clerk