

Town of Taylor Minutes of the Mayor and Board of Aldermen
Regular Monthly Meeting on August 1, 2017

Be it remembered that the Mayor and Board of Aldermen of the Town of Taylor, Mississippi, met in a Regular Meeting at the Town Hall on this the first Tuesday the first day of August, 2017, at 7:00 p.m., with the following officers and members present, constituting a legal quorum to-wit:

Mayor Jim Hamilton; Aldermen: Tim Bridges; Courtney Covington; Jimmie Willingham; Lyn Roberts; and Clerk Richard Williams.

Alderman Ellen Meacham was absent

Citizen Cindy Conrad also attended.

The meeting was called to order by Mayor Hamilton, and the following business was had and done to-wit:

Adopt Agenda: Alderman Bridges moved to adopt the meeting agenda; the motion was duly seconded by Alderman Willingham and passed unanimously.

Approve Prior Meeting Minutes: Alderman Willingham moved that the minutes for the July 3, 2017 meeting be approved; the motion was seconded by Alderman Covington, and passed unanimously.

Approve Current Claims Docket: Alderman Covington moved to approve the Docket of Claims dated August 1, 2017; the motion was duly seconded by Alderman Willingham and passed unanimously.

Appointments: Mayor Hamilton stated that the various town positions accompanying and supporting the new term of the Mayor and Board of Aldermen need to be appointed and he made the following recommendations:

Judge – Mickey Avent; Marshal – Micah East; Attorney – William Sloan; Engineer – Jeff Williams; Election Commissioners: Keith Stewart; Junie Sweeney; Richard McCoy; Planning Consultant and Flood Plain Administrator – Bob Barber; Deputy Town Clerk – Cindy Conrad; Planning Commission Clerk – Richard Williams; Deputy Planning Commission Clerk – Cindy Conrad; Municipal Court Clerk – Cindy Conrad; Vice Mayor – Tim Bridges. The mayor asked that, being no objections to the recommendations, a single motion covering all of the appointments be made. With no objections made, Alderman Roberts moved to appoint the above listed persons to the various named town positions. Alderman Covington duly seconded the motion. The board unanimously passed the motion.

Town Clerk's Report:

Lafayette County Road Report: None, no maintenance reported.

Planning Commission Report: There was 1 new residential building permit issued last month.

Update on Harlow Distillery (Withdrawn): The inquiry about establishing a distillery operation in the Village Center zoning district that was mentioned in the July 3, 2017 meeting has been withdrawn.

Old Business: None

New Business:

Mayor Hamilton presented Amendments to the current Fiscal Year 2017 Budget to reflect financial changes that have occurred. The Revised Budget is attached to these minutes. Alderman Bridges moved that the Revised Budget for Fiscal Year 2017 be approve. The motion was seconded by Alderman Willingham and passed unanimously.

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Regular Monthly Meeting on August 1, 2017

The Mayor supplied a Proposed Budget of Estimated Revenues and Expenditures for Fiscal Year 2018 to the board for their review. He asked that they communicate any items that may need revision to him or the clerk. He stated that the Fiscal Year 2018 property Tax Levy should remain at the current nine (9) mil rate.

The public hearing to consider the Fiscal Year 2018 Proposed Budget of Revenues and Expenditures and the Fiscal Year 2018 Property Tax Levy must be held in the last week of August and both items voted on by the board at their September 5th meeting. Alderman Bridges moved that the public hearing to consider the Fiscal Year 2018 Proposed Budget of Revenues and Expenditures and the Fiscal Year 2018 Property Tax Levy be held on Thursday, August 31, 2017 at 7:00 PM at Town Hall. Alderman Willingham seconded the motion and it passed unanimously.

Mayor Hamilton reported that Alderman Betty Kisner who did not run for re-election in 2017 had faithfully served the town as alderman for thirty two (32) years. He introduced a resolution to honor Mrs. Kisner for that voluntary service. Alderman Covington moved that the Board of Alderman and the Mayor resolve to express their gratitude and to honor the thirty two (32) years of service of Alderman Dorothy (Betty) Kisner. Alderman Willingham duly seconded the motion and it was passed unanimously. Clerk Williams was directed to obtain a suitably framed presentation copy of the printed resolution to be given Mrs. Kisner. A copy of the resolution is attached to these minutes.

Mayor's Report: Mayor Hamilton presented his goals and agenda for the upcoming four (4) year term of office. The following subjects need review and action of ordinances and possible permitting and fee requirements:

Sanitary Sewer Disposal; Weekend Rental Rules; Location/Design of New Driveways; Procedures and Regulations for Granting Utilities Use and Access to Town Rights of Way; Establishment of Maximum Speed Limit on Town Streets; Regulation of All Alcoholic Beverage Businesses Located Within the Town Limits.

The Mayor mentioned that Formal Interlocal Agreements need to be drafted, negotiated and put into place between the town and Lafayette County for the county's provision of: Solid Waste Pickup and Disposal (along with appropriate Town Ordinance); Fire Protection and Inspection Services.

He reported that the Taylor Planning and Development Code Ordinance may need revisions to include: Satellite Merchant Permitting (ie. Food trucks); Regulations, permits and fees for new swimming pool construction; Requirements regarding residential building without a licensed contractor.

Mayor Hamilton mentioned that some form of "New Resident" and/or "New Business" information packet should be developed. He will also said the Town Procedure Manual should be completed and published.

Public Comment: None

There being no further business, the meeting was adjourned until the next meeting, scheduled for Tuesday, September 5, 2017 at 7:00 p.m.

Jim Hamilton, Mayor
(Seal)

Richard Williams, Clerk



Attachments Follow

Town of Taylor Minutes of the Mayor and Board of Aldermen
Regular Monthly Meeting on August 1, 2017

Resolution to Honor

Dorothy E. (Betty) Kiser

AND TO EXPRESS TO HER THE GRATITUDE OF THE MAYOR, THE BOARD OF ALDERMEN, AND THE CITIZENS OF THE TOWN OF TAYLOR, MISSISSIPPI FOR HER THIRTY TWO (32) YEARS OF DEDICATED AND FAITHFUL SERVICE TO THE TOWN AS ALDERMAN

WHEREAS, Taylor is a small town in northwestern Mississippi that depends upon voluntary service provided by the unpaid members of the Board of Aldermen as the governing body of the town; and
WHEREAS, effective representative governments of the town is essential to the provision of safe and comfortable community for all of the citizens; and
WHEREAS, the duly elected Board of Aldermen contribute their time and talents to governing the affairs of the town; and
WHEREAS, Dorothy E. (Betty) Kiser volunteered to run for an at large seat on the Board of Aldermen and was elected the first time in 1985; and
WHEREAS, Mrs. Kiser was elected to a total of eight consecutive terms of office as alderman; and
WHEREAS, Mrs. Kiser has decided to retire from and be not run for her seat on the Board of Aldermen; and
WHEREAS, Mrs. Kiser set a noble, noble example for all by serving faithfully and allowing joyfully the meeting, hearings and official functions of the Board of Aldermen;

NOW, THEREFORE, BE IT RESOLVED, that this Board hereby:

Honors Dorothy E. (Betty) Kiser for her dedicated and unselfish thirty two (32) years of service as an elected, voluntary member of the Board of Aldermen; and

Desires to express their sincerest gratitude to Mrs. Kiser for those years; and

Wishes for the very best of everything for her and her family in the forthcoming years; and

Dedicates to follow her example of faithful service, compassion, honesty, and outspoken advocacy for all her fellow citizens.

IT IS THE MOTION OF Alderman Covington, duly seconded by Alderman Willingham, the aforesaid resolution was put to a vote with the voting as follows:

Alderman Tim Bruljes voted yes; Alderman Courtney Covington Voted yes; Alderman Ulen Meacham Absent;
Alderman Jimmie Willingham Voted yes; Alderman Lynn Roberts Voted yes.

RESOLVED AND ADOPTED this the 1st day of August, 2017

James W. Hamilton, Mayor
Taylor, Mississippi


Richard Williams, Clerk
Taylor, Mississippi



Town of Taylor Minutes of the Mayor and Board of Aldermen
Regular Monthly Meeting on August 1, 2017

TAYLOR, MISSISSIPPI				
REVISED BUDGET OF ESTIMATED REVENUES AND EXPENDITURES				
For the Fiscal year Ending September 30, 2017				
	Acct #	2016 2017 Budget	Estimated Current Year	Revised 2016- 2017 Budget

REVENUES

Intergovernmental Revenues:

State Sales Tax	001-001-260	\$24,000.00	\$28,000.00	\$28,000.00
Liquor Tax	001-001-211		\$1,750.00	\$1,750.00
Property Tax - Real Estate	001-001-200	\$15,616.01	\$15,616.01	\$15,616.01
Property Tax - Automobiles	001-001-201	\$2,400.00	\$2,200.00	\$2,200.00
Property Tax - Personal	001-001-202	\$900.00	\$600.00	\$600.00
Interest on Delinquent Taxes	001-001-210	\$250.00	\$180.00	\$180.00
Homestead Reimbursement	001-001-251	\$2,417.81	\$2,013.85	\$2,013.85
Municipal Aid	001-001-253	\$1,000.00	\$1,000.00	\$1,000.00
TVA in Lieu of Taxes	001-001-206	\$2,700.00	\$2,466.40	\$2,466.40

Licenses and Permits:

Privilege Licenses	001-001-550	\$300.00	\$315.00	\$315.00
Franchise Tax	001-001-221	\$11,000.00	\$10,000.00	\$10,000.00
License and Permits	001-001-222	\$15,000.00	\$13,000.00	\$13,000.00

Fines and Forfeits

Court Fines	001-001-330	\$400.00	\$0.00	\$0.00
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Transfers and Non-Revenue Receipts

Interest Earned	001-001-340	\$60.00	\$65.00	\$65.00
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Total Receipts	\$76,043.82	\$77,206.26	\$77,206.26
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Beginning Cash & Investment Balance	\$52,752.74	\$52,752.74	\$52,752.74
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TOTAL FROM ALL SOURCES	\$128,796.56	\$129,959.00	\$129,959.00
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DISBURSEMENTS

Board of Aldermen:

Contractual Services - Insurance	001-100-620	\$2,400.00	\$1,220.00	\$1,220.00
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Municipal Court:

Judge Salary	001-110-600	\$1,200.00	\$1,200.00	\$1,200.00
Judge/Clerk Travel	001-110-605	\$700.00	\$0.00	\$0.00
Professional Services-Prosecutor	001-110-601	\$600.00	\$0.00	\$600.00
Clerk's Salary	001-110-410	\$600.00	\$600.00	\$600.00
Employee Benefits	001-110-470	\$144.00	\$144.00	\$144.00
Unemployment Contribution	001-110-490	\$18.00	\$18.00	\$18.00
MMCA Dues	001-110-684	\$50.00	\$50.00	\$50.00
Office Supplies	001-110-500	\$200.00	\$0.00	\$200.00
Total Courts		\$3,512.00	\$2,012.00	\$2,812.00

Executive

Contractual Services - Insurance	001-120-620	\$100.00	\$100.00	\$100.00
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Elections

Personnel Services

Per Diem	001-130-421	\$1,200.00	\$1,202.46	\$1,202.46
Travel	001-130-605	\$100.00	\$86.40	\$86.40
Advertising	001-130-610	\$100.00	\$0.00	\$0.00
Printing	001-130-615	\$0.00	\$0.00	\$0.00
Total Elections		\$1,400.00	\$1,288.86	\$1,288.86

Financial Administration

Clerk's Salary	001-140-410	\$5,400.00	\$5,400.00	\$5,400.00
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Town of Taylor Minutes of the Mayor and Board of Aldermen
Regular Monthly Meeting on August 1, 2017

	Deputy Clerk's Salary	001-140-410		\$900.00	\$900.00
	Employee Benefits	001-140-470	\$415.00	\$485.00	\$485.00
	Unemployment Contribution	001-140-490	\$54.00	\$63.00	\$63.00
	Travel	001-140-605	\$200.00	\$0.00	\$0.00
	Training	001-140-680	\$0.00	\$0.00	\$0.00
	MMCTCA Dues	001-140-684	\$10.00	\$10.00	\$10.00
	Advertising	001-140-610	\$0.00	\$0.00	\$0.00
	Professional Services - Audit	001-140-600	\$375.00	\$375.00	\$375.00
	Professional Services - Bank Fees	001-140-601	\$0.00	\$0.00	\$0.00
	Insurance	001-140-620	\$175.00	\$350.00	\$350.00
	Office Supplies	001-140-500	\$750.00	\$500.00	\$750.00
	Advertising	001-140-610	\$0.00	\$0.00	\$0.00
	Total Financial Administration		\$7,379.00	\$8,083.00	\$8,333.00
Legal					
	Board Attorney	001-160-600	\$2,000.00	\$0.00	\$2,000.00
General Government					
	Telephone and ISP	001-192-604	\$1,100.00	\$1,600.00	\$1,700.00
	Utilities - City Hall	001-192-625	\$1,600.00	\$1,500.00	\$1,600.00
	Postage and Box Rent	001-192-504	\$200.00	\$200.00	\$200.00
	Website Design and Maintenance	001-192-682	\$450.00	\$479.40	\$479.40
	MML Dues	001-192-684	\$400.00	\$397.00	\$400.00
	Building and Grounds Maintenance				
	Supplies	001-192-545	\$600.00	\$400.00	\$600.00
	Contractual Services	001-192-630	\$4,500.00	\$0.00	\$4,500.00
	Salaries	001-192-420	\$400.00	\$400.00	\$400.00
	Employee Benefits	001-192-470	\$31.00	\$31.00	\$31.00
	Unemployment Contribution	001-192-490	\$4.00	\$4.00	\$4.00
	Insurance	001-192-620	\$900.00	\$0.00	\$900.00
	Office Furniture and Equipment	001-192-501	\$1,000.00	\$500.00	\$500.00
	Capital Improvement-Town Hall Addition	001-192-903	\$0.00	\$0.00	\$0.00
	Special Events	001-192-544	\$200.00	\$0.00	\$200.00
	Total General Government		\$11,385.00	\$5,511.40	\$11,514.40
Planning and Zoning					
	Planning Administrator Salary	001-190-410	\$2,400.00	\$2,000.00	\$2,000.00
	Planning Clerk Salary	001-190-410		\$400.00	\$800.00
	Building Official/Inspector Salary	001-190-411	\$5,400.00	\$5,400.00	\$5,400.00
	Employee Benefits	001-190-470	\$624.00	\$624.00	\$624.00
	Unemployment Contribution	001-190-490	\$78.00	\$78.00	\$78.00
	Professional Service	001-190-600	\$2,500.00	\$2,500.00	\$2,500.00
	Travel	001-190-605	\$850.00	\$300.00	\$300.00
	Training and Certification	001-190-680	\$2,000.00	\$2,000.00	\$2,000.00
	Office Supplies	001-190-500	\$500.00	\$200.00	\$200.00
	Advertising	001-190-610	\$200.00	\$0.00	\$200.00
	Total Planning and Zoning		\$14,552.00	\$13,502.00	\$14,102.00
Public Safety - Town Marshal					
	Salary	001-200-410	\$1,200.00	\$1,200.00	\$1,200.00
	Employee Benefits	001-200-470	\$92.00	\$92.00	\$92.00
	Unemployment Contribution	001-200-490	\$12.00	\$12.00	\$12.00
	Insurance	001-200-620		\$175.00	\$175.00
	Travel	001-200-605	\$0.00	\$0.00	\$0.00
	Office Supplies	001-200-500	\$200.00	\$0.00	\$50.00
	Training	001-200-680	\$0.00	\$0.00	\$0.00

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Regular Monthly Meeting on August 1, 2017

	Total Public Safety - Town Marshal		\$1,504.00	\$1,479.00	\$1,529.00
Public Works					
Street Maintenance					
	Contractual Service-Mowing	001-301-630	\$5,000.00	\$5,000.00	\$5,000.00
	Contractual Service-Other	001-301-631	\$1,000.00	\$0.00	\$1,000.00
	Supplies	001-301-545	\$500.00	\$0.00	\$500.00
	Street Signs	001-301-550	\$1,500.00	\$500.00	\$500.00
	Equipment Purchase	001-301-917	\$500.00	\$0.00	\$500.00
	Sidewalks/Storm Water Drainage	001-301-903	\$0.00	\$0.00	\$0.00
	Total Street Maintenance		\$8,500.00	\$5,500.00	\$7,500.00
Street Lighting					
	Utilities - Street Lights	001-302-680	\$12,450.00	\$12,450.00	\$12,450.00
Sanitation and Waste Department - Street Cleaning					
	Salaries	001-321-420	\$5,000.00	\$5,000.00	\$5,000.00
	Employee Benefits	001-321-470	\$400.00	\$400.00	\$400.00
	Unemployment Contribution	001-321-490	\$50.00	\$50.00	\$50.00
	Supplies	001-321-545	\$500.00	\$500.00	\$500.00
	Equipment Repair and Maintenance	001-321-630	\$1,000.00	\$1,000.00	\$1,000.00
	Waste Disposal	001-321-685	\$1,152.00	\$1,152.00	\$1,152.00
	Total Sanitation & Waste Department		\$8,102.00	\$8,102.00	\$8,102.00
	Total Public Works		\$29,052.00	\$26,052.00	\$28,052.00
Recreation Department					
Park Maintenance					
	Contractual Services	001-550-630	\$300.00	\$0.00	\$300.00
	Salaries	001-550-420	\$750.00	\$750.00	\$750.00
	Employee Benefits	001-550-470	\$58.00	\$58.00	\$58.00
	Unemployment Contribution	001-550-490	\$8.00	\$8.00	\$8.00
	Equipment	001-550-917	\$500.00	\$500.00	\$500.00
	Total Recreation Department		\$1,616.00	\$1,316.00	\$1,616.00
Economic Development					
	Advertising Municipal Resources	001-652-645	\$300.00	\$300.00	\$300.00
Total Disbursements			\$75,200.00	\$60,864.26	\$72,867.26
Ending Cash and Investment Balance			\$53,596.56	\$69,094.74	\$57,091.74
TOTAL DISBURSEMENTS & ENDING BALANCE			\$128,796.56	\$129,959.00	\$129,959.00